



APPLICATION FORM

1. POSITION DETAILS	
Position Title	POLICY AND DATA ANALYST – 15 DAYS PER QUARTER (PRO-RATA)

2. PERSONAL DETAILS (use BLOCK LETTERS)	
Surname:	Forename:
Address for correspondence:	
Email:	
Mobile:	

3. EDUCATIONAL QUALIFICATIONS
Please list Primary and Postgraduation Degrees (please include final results):
Please list modules taken relevant to this position:
Please list any other qualifications/professional memberships relevant to this position:

4. PREVIOUS EMPLOYMENT (Please list any employments relevant to this position)				
Employer	Date from	Date to	Position Held / Main Duties and Responsibilities	Key Achievements

5. INFORMATION TECHNOLOGY – Please tick ✓ as appropriate				
Software Package	No Knowledge	Limited Familiarity	Extensive use in Work	Qualification / Award
Microsoft Word				
Microsoft Excel				
Microsoft Access				
Microsoft Powerpoint				
Microsoft Outlook				
SPSS				
R				
Python				
Other software / systems				

6. EXPERIENCE – Please provide details, with examples, of your experience in the following areas	
1. Policy-oriented desk research	
2. Quantitative analysis	

3. Report writing	
4. Teamwork	
5. Set out here any further information that may assist us in assessing your application	

7. APPLICANT DECLARATION

I declare to the best of my knowledge and belief, all particulars I have given are complete and true.

NAME:

DATE:

Completed applications should be submitted by email to: john.mcgeady@socialjustice.ie

Data Protection: All personal information provided on this application form will be stored securely by **Social Justice Ireland** and will be used for the purposes of the recruitment process. Application forms will be retained for a period of one year, and in the case of a successful candidate, for the duration of the internship and a minimum of one year thereafter. This information will not be disclosed to any external third party without your consent, except where necessary to comply with statutory requirements. Internally, the information will be made available to the CEO and Company Secretary, members of the Board and to the Interviewing Panel. You may, at any time, make a request for access to the information held about you as outlined. Should you wish to make any changes, or erasures to any of the information stored about you, please contact the CEO of **Social Justice Ireland**.